



National Recycling Coalition, Inc.
2010 Board of Directors Candidate
Nomination Package

For More Information contact:

Susan Kattchee – skattchee@gmail.com – 510-238-6382

NRC Board Development/ Slate Selection Committee

Call for Board Nominations

The National Recycling Coalition, Inc invites nominations of individuals interested in serving on its Board of Directors. We are seeking candidates who are committed to providing time and resources toward governing the Coalition.

Election

The election will be held on **Monday October 25, 2010** at the Resource Recycling Conference http://www.resource-recycling.com/rr_conference/ in San Antonio, Texas. The NRC Membership Meeting will be from 2:00 – 5:00 p.m. Please plan on attending.

Following the NRC Membership Meeting, State of Texas Alliance for Recycling (STAR) will hold a reception from 7:00 p.m. – 10:00 p.m. at the Maverick Plaza in [La Villita Park](#) \$50 Fee.

Context

In December 2009, the NRC Board of Directors approved the “NRC Restoration, Revival, and Restructuring Plan” (Plan). The purpose of the Plan is to:

- **Restore:** NRC to a relevant, substantive, and significant organization with standing in the recycling community and with local, state and federal decision makers.
- **Revive:** NRC’s membership so that it is a national professional network of active recycling practitioners and stakeholders that enables easy exchange of information, collaboration to advance our practice and professions, and dedication to more quickly find solutions to our recycling challenges.
- **Restructure:** NRC so that it is organizationally and financially capable of delivering its services with independence, transparency, sound management and accountability to its members and supporters.

We are seeking candidates who will act in the best interest of NRC, are able to roll-up their sleeves to do the work identified in the Plan to revive the organization and vision a future. We are looking for individuals who are committed to NRC, relationship builders, forward looking and strategic thinkers.

The NRC has been successfully rebuilding itself over the past 9 months. Of note:

- **The NRC has not and has no plans to file for bankruptcy.** The BOD reversed its decision to file and instead accepted the restructuring plan put forth by the Past Presidents and current BOD leaders in the Fall of 2009.
- **The NRC is seeking voluntary renegotiation of the debt with its creditors,** many of which have already accepted the terms. Already over half of the \$595,000 debt has been renegotiated. We believe a voluntary approach benefits both the creditors and NRC, as funds raised will go towards repayment rather than legal expense.

- **The NRC has no staff or office expense at this time.** A team of current BOD members, Past Presidents, and individuals – including members who opposed the KAB merger – have been working tirelessly over the past 9 months to get the organization back on its feet.

The NRC is reestablishing itself as the Voice of Recycling.

- **The NRC has hosted a series of free webinars on emerging issues** with presentations from industry thought leaders, such as Martha Stevenson on LCA; Sara Hartwell on EPR; and Annie White on efforts to close the loop in foodservice packaging.
- **The NRC has begun publication of its e-newsletter, Mobius,** as a member benefit.
- **The NRC is offering a series of organization-building webinars** (fundraising, board development, etc.) **to affiliated State Recycling Organizations** to build member loyalty and establish an ROI for affiliate membership fees. The series will also be used as a recruitment incentive for recycling organizations not yet affiliated.
- **The NRC will host an annual meeting/mini-conference in October 2010, in San Antonio.** The two-day conference will include a one-day organization building session for SROs, a members meeting, and the election of a new Board of Directors.

Eligibility

Candidates must be at least 18 years of age; must be NRC members in good standing for at least one year.

What It Means to Be An NRC Board Member

The NRC Board of Directors acts in trusteeship for all the members of the Coalition. It establishes and follows policies for governing the organization. In executing these responsibilities, the Board of Directors commits itself to ensuring that:

- A vision for accomplishing the Coalitions' mission is established and maintained;
- Ensures that staff fulfill standards of performance that is establishes;
- The Coalition's mission will remain appropriate to and consistent with its nonprofit status;
- The Coalition will fulfill its mission efficiently; and
- The Coalition will become and remain financially sustainable.

The NRC Board of Directors is responsible for its own development, its own discipline, and its own performance. In carrying out their functions for the corporation, each Board member has two primary obligations: to perform a ***Duty of Care*** and to perform a ***Duty of Loyalty***.

Under the ***Duty of Care***, each Board member is expected to:

Be Informed: Members are expected to attend all meetings of the Board of Directors; read information regarding the corporation and its activities prior to meetings; understand the mission, bylaws, policies, financial condition, and programs of the NRC; and, when necessary, make reasonable requests for additional information from staff, officers of the corporation, committees, or other Board members.

Exercise Independent Judgment: As a Director, the Board member's duties are to the entire organization, even if that individual represents a particular group or interest, including one's employer.

Under the ***Duty of Loyalty***, each Board member is required to exercise his or her powers in the interest of the corporation, not in their own interest or the interest of another entity or person. By assuming office, the Board member acknowledges that, with regard to any corporate activity, the best interests of the corporation must prevail over the member's individual interests or the particular interests of the constituency he or she represents.

The ***Duty of Loyalty*** relates primarily to:

Conflicts of Interest: Where an individual Board member has interests that are in conflict with those of the corporation, the member must disclose the conflict before the Board of Directors takes action on the matter.

Corporate Opportunity: Before a Board member engages in a transaction which he or she knows may be of interest to the NRC, the member should disclose the transaction to the Board in sufficient detail and adequate time to enable the Board to act or decline to act with regard to such transaction.

Confidentiality: Each Board member is expected to treat as confidential all matters involving the corporation until there has been general public disclosure or unless the information is a matter of public record or common knowledge. When representing the NRC in public, each Board member must be cognizant of his or her role as a symbol of and spokesperson for the organization. In such circumstances, a Board member is expected to behave in a manner that does not in any way imperil the public image and standing of the NRC. In such circumstances, a Board member is expected to speak for the organization and not his or her own interests. This includes representing only those views and positions which have been agreed upon by the Board of Directors.

Board Meetings

The NRC Board of Directors typically meets five times per year. The Board of Directors will establish its meeting schedule for the year.

The Nomination Process

You may nominate yourself or another member. The nomination package should be submitted Electronically.

Electronic Submissions

Please download the Nomination Form (a Word file) at www.nrc-recycle.org, add the requested information to the file, and email it as an attachment to skattchee@gmail.com. Please also email a copy of the nominee's resume and two letters of recommendation. Text files should be emailed as Word or PDF files. Please put "NRC Board Nomination" in the email's subject line.

If you are slated for the Board of Directors election you will be asked to provide a photo for the ballot. The Photo files should be emailed as JPEG, TIF, or EPS files and should be print-quality (at least 300 dpi and no smaller than 2 x 3 inches).

Letters of Recommendation: Nominees must provide two letters of recommendation on the recommender's letterhead. Recommenders can include past or present NRC Board members or leaders of our councils and alliances. It is suggested that at least one of the letters of recommendation be from a leader of one of NRC's affiliated state recycling organizations who is familiar with the nominee. Letters may be addressed to "The NRC Slate Selection Committee."

Slate Selection Committee: All nominees will be screened by the Slate Selection Committee. The Committee will present a recommended slate of candidates to the Executive Committee of the NRC Board of Directors. The intent of the slate selection process is to maintain fairness and equity in bringing forward to the membership for consideration experienced, highly qualified, representative, contributing candidates for the NRC Board of Directors. All efforts will be taken to find candidates that represent and reflect the various organizations, industries, and geographical regions of the organization while maintaining diversity.

Under such circumstances, all nominees may not be placed on the slate. In considering whether to slate a nominee, the Slate Selection Committee will consider the nominee's completed nomination form, the nominee's resume, and letters of recommendation. The Committee may also consider other sources it deems appropriate to verify the nominee's qualifications. Nominees may be contacted by representatives of the Slate Selection Committee for a personal interview or to respond in writing to questions.

Deadline for nominations is noon PST Monday August 2, 2010. Only nominations received by that date will be considered. Faxes or partial applications will not be accepted.

What Happens When You Are Slated?

Once the Slate of Candidates has been accepted by the Executive Committee of the Board, all nominees will be advised of their status. Photos of the slated candidates, along with their name, title, organization, city/state, and ballot statements will be printed on the ballot/proxy statement that is mailed to the entire NRC membership prior to its Annual Meeting. Candidate answers to the additional questions on the nominations form and letters of recommendation will be posted on NRC's website. Resumes will not be posted online due to the personal information they may contain.

The Annual Membership Meeting and election will be held on **Monday October 25, 2010** at the Resource Recycling Conference http://www.resource-recycling.com/rr_conference/ in San Antonio, Texas. We ask that Board Candidates be available at the Membership Meeting. Nominations will be taken from the floor.

The election will close immediately following the Membership Meeting. Election results will be made public on Tuesday October 26, 2010.

Questions about Nominations: Questions should be directed to Susan Kattchee skattchee@gmail.com or 510-238-6382.